

ADOPTED MINUTES  
El Dorado Union High School District  
BOARD OF TRUSTEES  
Regular Board Meeting  
February 27, 2018

Submit to  
Board \_\_\_\_\_

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This meeting of the Board of Trustees was called to order at 4:30 p.m., in the **Ponderosa High School Forum**, 3661 Ponderosa High School, Shingle Springs, California.

Discussion Between the Board of Trustees and Ponderosa High School Students.

From 4:30 to 5:30 p.m., the Board of Trustees; Superintendent Wehr, Assistant Superintendent Volmer, and various other Cabinet members met with a group of Ponderosa High School students to listen and discuss student perspective and concerns related to school climate, emotional well-being and school related issues.

**A. INTRODUCTORY ITEMS**

1. Call to Order

This meeting of the Board of Trustees was called to order at 5:30 p.m. by Board President Lori Veerkamp in the Ponderosa High School Cafeteria.

The following District teachers submitted speaker cards and addressed the Board on the matter of binding arbitration: Erin Arthur, Stephanie Davis, Keith Campbell, and Jina Jumper.

As there were no further requests to address the Board, the Board entered Closed Session to discuss the following items:

- a. Discuss hearing panel recommendations regarding potential order(s) to expel three students. \*
- b. Discussion about certificated and classified personnel listed in the consent agenda related to personnel action. (GC 54954.5, 54957)
- c. Conference with labor negotiators (agency negotiators for the Board are Asst. Superintendent Tony DeVille and Director of Fiscal Services Marti Zizek) to discuss with the Board represented employees: Proposals related to Faculty Association contract language. (GC 54957.6)
- d. Conference with labor negotiators (agency negotiators for the Board are Asst. Superintendent Tony DeVille and Director of Fiscal Services Marti Zizek) to discuss with the Board represented employees: Proposals related to CSEA contract language. (GC 54957.6)
- e. Conference with Legal Counsel-Existing Litigation (Paragraph (1) of Subdivision (d) of Section 54956.9) Jane Doe v. El Dorado Union High School District Case Number: PC20180052
- f. Public Employee Discipline/Dismissal/Release.
- g. Public Employee Contract: Superintendent.

*\* Action will be taken in public session during the Student Services section of the public portion of the board meeting. All appropriate actions will be taken to preserve the confidentiality and legal rights to privacy of the students. (EC 35146, 48918[c])*

The Board reconvened Open Session at 6:38 p.m. in the Ponderosa High School Cafeteria.

2. Pledge of Allegiance was led by Tim Cary.

3. Attendance

Board Members

Lori M. Veerkamp

David J. Del Rio

Kevin W. Brown

Timothy M. Cary

Todd R. White

D.O. Staff

Stephen Wehr, Superintendent/Secretary to the Board

Chris Moore, Assistant Superintendent

Steve Volmer, Assistant Superintendent

Tony DeVille, Assistant Superintendent

Pam Bartlett, Director

Marti Zizek, Director

Serena Fuson, Communications/Administrative Specialist

Student Board Member

Shelby Engdall

Association Representatives

Teri Lillywhite

Jina Jumper

4. Requests to change the agenda and approval of agenda.

Mr. Cary moved to approve the agenda, with one change, to move each item up above item E.

Mr. White seconded. Motion unanimously carried (5-0).

**Brown:** Aye

**Cary:** Aye

**Del Rio:** Aye

**Veerkamp:** Aye

**White:** Aye

5. Consent Agenda

Mr. Del Rio moved to approve the consent agenda, excluding item 5k. Mr. White seconded.

Motion unanimously carried (5-0).

**Brown:** Aye

**Cary:** Aye

**Del Rio:** Aye

**Veerkamp:** Aye

**White:** Aye

Mr. Cary moved to approve the consent agenda with the removal of item 5k. Mr. Brown

seconded. Motion unanimously carried (5-0).

**Brown:** Aye

**Cary:** Aye

**Del Rio:** Aye

**Veerkamp:** Aye

**White:** Aye

- a. Approval of Minutes of February 13, 2018 Board Meeting.
- b. Approval of Commercial Warrants Report (copy for viewing available at District Office).
- c. Approval of Routine Certificated Personnel Action.
- d. Approval of Routine Classified Personnel Action.
- e. Approval/Ratification of Various, Contracts (February 2-15, 2018).
- f. Permission to Dispose of Obsolete/Unusable Furniture, Equipment and Textbooks.
- g. Monthly Report of Developer Fees Collected (January 2018).

- h. Progress Report Implementing the District Facilities Master Plan.
- i. Renew Agreement to Lease Latrobe Road Property for Another 5 Years, From January 1, 2018 – January 1, 2023.
- j. Approval of Resolution 2017/18-15 Full and Fair Funding of California’s Public Schools.
- k. Approval of Resolution 2017/18-16 Remuneration for Nonattendance of Board Member at a Board Meeting.
- l. Approval for Oak Ridge High School Band to Participate in an Overnight Instructional Music Trip: Heritage Music Festival, San Diego, CA, March 22-26, 2018.
- m. Approval for Oak Ridge High School Track Team to Participate in an Overnight Instructional Sport Trip: Arcadia Invitational Track and Field Meet, Arcadia High School, Los Angeles, CA, April 6-8, 2018.
- n. Approval for Oak Ridge High School Track and Field Students to Participate in an Overnight Instructional Sport Trip: State Track and Field Championship, Buchanan High School, Fresno, CA June 1-3, 2018.

## **B. RECOGNITION OF SPECIAL CONTRIBUTIONS AND ACHIEVEMENTS**

### **1. EDHS Student Group Presentations:**

- a. Ponderosa High School FFA  
FFA students Ally Bayard – 11<sup>th</sup> grader, Jenna Love – 10<sup>th</sup> grader, Jada Lang – 9<sup>th</sup> grader, Lea Thomas – 10<sup>th</sup> grader, and Christopher Archibald – 10<sup>th</sup> grader shared highlights of their FFA Program including their current market projects and conferences they’ve attended as well as their upcoming FFA Championships, Drive Thru BBQ, County Fair, and State Fair that they’ll be participating in over the summer. They thanked everyone for their continued support and for attending their events.
- b. Ponderosa High School Band and Choir  
Sarah Cunningham, PHS’s Choir Director, introduced their new vocal jazz group who sang “Land of Pure Imagination” for the audience.

Students Jacob Lambert – 12<sup>th</sup> grader and Rachel Nestripke – 12<sup>th</sup> grader shared highlights of their Jazz Band and Choir Program including their fundraising and grant efforts which helped to purchase new uniforms, microphones, and opportunities to attend trips and festivals so they can give back to the community through music. They thanked the Board for their support and for helping to improve and expand their program. Santiago Sabado, Director of Bands, introduced the Jazz Band who played for the audience.

Mrs. Veerkamp congratulated the programs for everything that they do and for presenting here tonight.

## **C. ACKNOWLEDGMENT OF CORRESPONDENCE**

No correspondence was received for acknowledgement.

## **D. INVITATION TO BARGAINING UNIT PRESIDENTS/DESIGNEES AND/OR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD (GC54954.3)**

- 1. Mrs. Jina Jumper, Faculty Association President, thanked the Board for hearing the teachers who spoke earlier regarding binding arbitration. As an association, she shared that they have taken measures to be proactive and part of the solution for the improvement of school safety. She and Superintendent Wehr met and are working together to better protect the students and staff at our

schools. She also commended the administration, staff, and law enforcement of EDHS for how they handled the walkout by students last week.

2. Mrs. Teri Lillywhite, CSEA Vice President, asked for support of the classified employees in the matter of contract negotiations, compensation, and benefits.
3. Mrs. Veerkamp opened the meeting up for public comments and shared that we will not be utilizing blue speaker cards for this portion of the meeting tonight. Speakers were asked to state their full name and are limited to three minutes or less to honor everyone else who would like to speak. Public comments are not agenda items, so the Board cannot engage in any dialogue other than to ask clarifying questions or directing staff to follow-up. Employees are a protected class and as a Board and District, we are unable to discuss or comment on anything related to an employee with the public. Attendees at the meeting desiring to discuss school safety issues need to hold comments until item H1 which will be right after the public comment portion of the meeting. Mrs. Veerkamp encouraged everyone to be respectful to those who wish to speak.

Mr. Tony Fabian addressed the Board on the matter of contract negotiations, compensation, and benefits for CSEA.

Community member, David Page, asked about the expulsion process. Mrs. Veerkamp shared that the Board cannot engage because it's not an agenda item. Superintendent Wehr shared that Mr. Volmer would be discussing the process in item H1 below.

**E. SUPERINTENDENT'S COMMENTS**

There were no action/discussion items under this session.

**F. EDUCATIONAL SERVICES – ACTION/DISCUSSION ITEMS**

1. Criteria to Determine Eligibility for Differentiated Assistance. (15)

C. Moore presented on the criteria to determine eligibility for differentiated assistance. The State has asked us to do some reflection on our practices. He shared that it's important to know your weaknesses and seek self-improvement. Prior to the LCFF, we were given money in streams of funding and were receiving the funding in bulk because we were meeting the criteria. There is a new accountability measure and the State has identified what we need to focus on as a District to meet the requirements. The criteria we must meet for differentiated assistance are the following: (LCFF Priority 1) Basics, (LCFF Priority 2) Implementation of State Academics Standards, (LCFF Priority 3) Parent Engagement, (LCFF Priority 4) Pupil Achievement, (LCFF Priority 5) Pupil Engagement, (LCFF Priority 6) School Climate, (LCFF Priority 7 & 8) Access to and Outcomes in a Broad Course of Study. In the area of Special Education, we have been asked to focus on suspension rates and graduation rates. The College/Career Indicator goes live next year. Our Leadership Team is meeting with representatives from EDCOE including Educational Specialists, Cabinet members and Assistant Principals. The team has been brainstorming ideas on what success looks like. In the next session, we want to get a consensus of what success looks like. Teachers are doing an amazing job and welcoming the challenge.

**G. BUSINESS SERVICES – ACTION/DISCUSSION ITEMS**

**H. STUDENT SERVICES – ACTION/DISCUSSION ITEMS****1. Annual Review of District and School Safety Plans. (15)**

Mrs. Veerkamp shared that we as a District and as a Board take the safety of our staff and students very seriously. We have been working for years on better safety plans and threat assessments within our District. She reiterated that speakers were asked to state their full name and are limited to three minutes or less to honor everyone else who would like to speak. Public comments are not agenda items, so the Board cannot engage in any dialogue other than to ask clarifying questions or directing staff to follow-up.

Mr. Cary shared that with a matter of legal duties, the Board cannot discuss particular facts relating to students and teachers regarding situations or conduct. The Board has a duty to protect their privacy and confidentiality. If the Board is not responding to particular facts or comments, it's not because they don't care about those particular concerns or comments mentioned; it's because legally they cannot. Mr. Cary expressed that he feels great sympathy for the concerns that he knows will be expressed tonight. Taking action on fears and concerns needs to be done in a manner that enhances the safety of our students and staff. Mr. Cary stated that he believes that we need legislative changes in our statutes and laws so that terroristic threats are taken more seriously and penalized more strongly. We as a District have to work within the current restraints of the law which sometimes leads to results that from the outside looking in, we appear to lack common sense, without knowing the facts about a particular student or situation. We need laws that address the more dangerous threat environment that we face today, as a community and as a Nation. Schools are still the safest place for students to be on a daily basis. So while not minimizing the valid concerns that we all feel, he also thinks it is important that we do not make our children all fear that we are all in eminent danger every day. Teaching students to live in constant fear does its own damage to their health and their emotional well-being. He thinks we need to find realistic ways to better protect our students, our schools, and our staff. We all need to understand that some methods of protection would be extremely expensive, but if they truly can protect our kids we'll find a way to do them. We also all need to understand that if we make choices to spend large amounts of money on security, we'll have to make decisions on cuts on programs or staff on pay to pay for those choices. He therefore thinks that the District needs to retain its responsible expert assistance and analyze our current security and safety plans and advise the most effective and most cost effective ways to increase the safety of our students and staff.

Mr. Volmer, Assistant Superintendent of Student Services, stated that he presents our School Safety Plans to the Board every year which is required by California Education Code. School safety for both students and staff is of the highest priority for the EDUHSD. The Board of Trustees has on several occasions made this known to District administration and to the school community. School safety is a pre-requisite for us to be able to accomplish the other goals or objectives that we have at the District. School safety plans are important to us and are being constantly reviewed and updated as necessary at each of our school sites. A committee meets throughout the year at each of our schools and twice a year a District-wide meeting is held at the District Office. A recruitment of several members of law enforcement and school administration are included at these meetings. The Emergency Response Plan helps sites to prepare for possible emergency safety threatening events that can occur at their sites and to protect our community to the best degree possible. Lock downs and shelter in place drills have been practiced throughout the school year; law enforcement is included in these practice drills. One of the sections that is part of our School Safety Plan is a student discipline component that is constructed and works with requirements set forth by the California Education Code that establishes the infractions we can discipline for, the allowable disciplinary responses to those infractions, and procedural due process that must be followed for exclusionary discipline such as suspensions and expulsions. The Education Code in our corresponding District disciplinary regulations and practices are intended to maintain safety in our school campuses while providing students and family's due process rights including the ability to be heard by an

impartial administrator or a panel of administrators. The findings of these due process procedures are required to be kept confidential and not shared with the general public. Specific criteria must be met prior to an imposing exclusionary discipline. For most infractions, not only does it need to be proven that the infraction has occurred, but that other criteria are also proven including whether or not other disciplinary responses have been attempted and have failed to bring about the proper content and whether or not the student poses a continuing threat to the physical safety of others, using objective and concrete information that is ultimately analyzed and decided by an impartial administrative panel. A recommendation is sent to the Board of Trustees by the panel. The Board of Trustees is the final decision maker in the process. If the administrative panel indicates that they do not recommend an expulsion, the process stops there and does not go to the Board. The ultimate objective is to ensure our responses to infractions actually it increases the safety of the school community. We have successfully, in our District, worked in concert with our judicial and law enforcement partners with our responses in such a manner as to ensure all possible safety related measures are in place following infraction by one of our students. We will continue to work diligently with our school safety teams and make sure we are doing all that we can to ensure the safety of our students, staff, and school community.

Mr. Pesce, Assistant Principal at UMHS, shared that he is the administrator in charge of the safety plan at their site and works closely with Mr. Volmer. They consistently work on updating their safety plans and they have revised their plan to incorporate faculty, staff, students, and campus safety monitors. Mr. Pesce and his team are consistently looking at ways to improve safety measures at their site. They organize 2 evacuation drills and 2 lockdown drills a year and include law enforcement to see areas where they can improve their process. Safety changes might be made by modifying the height of bushes on their campus for visibility purposes. They also give staff an opportunity to send in suggestions.

Mr. Hunt, Assistant Principal at PHS, shared that they are consistently working on their safety efforts. They have lockdown drills at least twice a year and evacuation drills at least twice a year. They educate their staff for lockdown drills through practice, presentations for which now their staff knows how to enclose a classroom. The last couple of years they have had a representative from law enforcement also in attendance at these drills. They instituted Run, Hide, and Fight at the beginning of this year. Staff will educate their students on how to lock the classroom, what's in their safety bag, how to secure a door that opens in and out, how to barricade a door, and how to evacuate.

Mrs. Lishman, Assistant Principal at ORHS, shared that they are doing everything that the other schools have mentioned including evacuation and lockdown drills and working closely with their SROs and the Sheriff's Office, who also uses the ORHS site for active shooter drills. They have divided the campus into zones and have zone captains. They hold regular staff meetings with their staff and weekly campus monitor meetings. They utilize the StopIt App which is an anonymous app that students can download and anonymously send in tips or information to the front office so they are not shy about reporting suspicious activity. Parents are also encouraged to use it. They also use the 60 Second Fix, lunchtime yoga, and are looking into grants for mental health support, and are excited about expanding their Safety Committee this year.

Mrs. Grudin, Assistant Principal at EDHS, said that they also do very similar things that other sites are presenting. They had a lockdown situation last year which law enforcement support was there in a matter of minutes. They kept their staff calm, students were contained quickly, and communication went out to parents via ParentSquare. Kim Nida from the Placerville Police Department said it was one of the smoothest lockdowns that she has seen because EDHS had practiced their drills on site and people knew what to do.

Mrs. Gennai, Principal at IHS, shared that their site is located on the same property as the District Office. They participate in drills, work with law enforcement, and have safety meetings afterwards to see where they can improve. IHS has a family culture where students feel

comfortable talking to the students and staff because they are a smaller site, which helps to keep communication open. They have surveillance including 29 cameras on 4 acres. They have 6ft fencing that stretches around their entire site.

Mrs. Veerkamp opened the floor for public comment and reiterated public comments are not agenda items, so the Board cannot engage in any dialogue other than to ask clarifying questions or directing staff to follow-up.

Shelby Engdall shared that after the incident occurred, there has been fear from students at ORHS. Students may think that their actions won't have disciplinary actions.

Colleen Sanders, teacher at ORHS, voiced that she thinks that schools need to be safe for all students and staff. She asked if we have looked at safety measures with our current and future budget and voiced that there should be a no tolerance policy for violent threats especially when the threat is found credible. She demands actions, not safety panels. Teachers sculpt young minds and she wants to be proud of being in this District. Safety measures need to be in place because her life is valuable along with the other teachers and students on campuses.

Dan Lancebird said that safety plans sound reactionary to the situation at hand. People did not know that the threat was made in November and students and staff are in fear because of the lack of communication.

Pat Manthey stated that campus monitors are the primary contacts in the School Safety Plans. She shared her concerns that all teachers and staff have the right to know the information of a violent student and that campus monitor hours should not be reduced.

Keyana Bouzari stated that as a student she felt in the dark about the incident and that information needs to be shared with the parents and students.

Mrs. Veerkamp restated that the School Safety Plans were not just created within the last week. The plan is something that the District works on every year.

Jose Garcia suggested that the District fundraise to secure our schools. He suggested hardened safe glass for the windows and TECC first aid kits.

Mr. White asked Mr. Garcia if he would be interested in being on a safety task force because that's the kind of dialog that he would like to see going forward. He thinks there should be one or two ways getting into campuses and twenty ways out. He shared that he was a student at ORHS and it's great to have an open campus because you can come and go as you please but as you get older and you get more responsibility you realize that's not the way to do business. He agrees with everything that Mr. Garcia just said.

Stacy Allen shared her concerns about gun safety.

Denise Shemanski shared her concerns that two trainings a year is not satisfactory and that she would be interested in being a part of the task force that Mr. White discussed.

Andy Wilson has installed alarms throughout the District and thinks that he and the District can collectively come together with great alarm solutions for security purposes.

David McCay shared that the schools need to work on educating their students and staff to be better prepared for emergency situations and that the community would be willing to help with funding to secure the schools.

Susan Parker shared her concerns with communication and security at the schools.

Jolynne Alger is lobbying for education and offered to help with changing legislation. She shared that she has worked with a lot of School Boards and is willing to be a partner.

Melony Smith stressed the importance of communication. To keep the lines open with staff, parents, and students.

Larry Collins stated that it's time that the District gets a bond to pay for the security of our schools.

Jill Tegley shared that students need to be given the right tools to feel like they belong at school. She is a Behavioral Analyst and works with students that have a lot of potential.

Jennifer Winter said that students need to be educated about the School Safety Plans so they feel prepared in case of an emergency.

Dawn De Wulf shared that she is surprised that there are only two drills at the schools a year and hopes for better communication in the future.

Nolan Gomez spoke of how students and staff need to be educated on lockdowns in case of an active shooter emergency.

Norm Ambedo shared that the schools need increased security measures and hardening of our schools.

Clair Fernandez stated that communication is important and students need to have safety training. Emergency kits are wise to have in each classroom, building, and to be taught and students need to have counseling too.

Brynne Suder shared that after the incident occurred, there has been fear from students at ORHS.

Mrs. Veerkamp stated that the District will have a school workshop at the next meeting to address the issues of first response, mental health, and other items discussed tonight.

Mr. Brown said that communication is a key factor that needs to be worked on as well as making assessments for the future. The new Action Committee will be comprised of Board Members and community members who will take action. Mr. Brown said that he would like the actual legislative Education Code 48900 and 48915.

Mr. White stated that an Officer came in a year and a half ago and his proposal was hardened campuses. We need to come back with proposals or concepts on how much this will cost. Mr. White mentioned that he works at Big Brothers and Big Sisters and that the schools need to have an approach to educate the young people. We have an obligation. People suffer from mental issues.

Superintendent Wehr shared that law enforcement and mental health representatives would be brought in at the upcoming workshop.

Mr. Cary shared that experts have looked at these issues for years. We will need more armed Officers on our campuses. It takes a community to do these things describes tonight. Our community needs to know what we are doing. It's a way of life to have an open campus. A hardened campus isn't pretty. You have to obey measures that are put in place. It's important to know to not have illusions. Once gates are closed, they can leave, but they cannot come back. It is really expensive. Bullet proof glass is expensive; \$5,000 for each window. We need to be careful with what we do.



Mrs. Veerkamp agreed with everything that has been said and thanked people for attending. She stated that the Board and administration work hard so that our District is one of the finest.

Mr. Brown moved to approve the District and School Safety Plans. Mr. Del Rio seconded. Motion unanimously carried (5-0).

**Brown:** Aye  
**Cary:** Aye  
**Del Rio:** Aye  
**Veerkamp:** Aye  
**White:** Aye

2. Consideration of Student Disciplinary Matters Relating to Expulsion and/or Readmission. (5)  
(GC 54954.5[h]; EC 35146, 48918[c])

The Board of Trustees hereby adopts the Expulsion attached hereto, as the Finding of Facts, Conclusions and Order of the Board of Trustees regarding the expulsion of Student # 17-21, 17-22, and 17-23.

Mr. Brown moved to approve the expulsion of Student # 17-21, 17-22, and 17-23. Mr. Cary seconded. Motion unanimously carried (5-0).

**Brown:** Aye  
**Cary:** Aye  
**Del Rio:** Aye  
**Veerkamp:** Aye  
**White:** Aye

## I. HUMAN RESOURCES – ACTION/DISCUSSION ITEMS

1. Approval of Provisional Internship Permit Application for Neda Gallagher, Temporary Science Teacher at Ponderosa High School. (5)

The Administration is requesting approval to submit an application for a Provisional Internship Permit (PIP). This PIP will allow for the hiring of a full-time, temporary Science teacher at Ponderosa High School. A recruitment for a temporary Science teacher resulted in few applicants. This PIP will permit the teacher, Neda Gallagher, to work for the spring semester of the 2017-2018 school year. The assignment will be five periods of Earth and Space Science (grades 9 – 12).

Ms. Gallagher has worked as a substitute within the district for many years, and has fulfilled needs as a long-term substitute on multiple occasions which has allowed her to develop a strong knowledge of the Earth and Space Science curriculum as well as develop strong classroom management skills. She has nearly completed a credential program for her multiple subject teaching credential and is also in the process of working towards adding a single subject Science credential.

The Administration recommends that the Board of Trustees approve submittal of the Provisional Internship Permit to the CTC on behalf of Neda Gallagher.

Mr. Cary moved to approve the provisional internship permit application for Neda Gallagher. Mr. Brown seconded. Motion unanimously carried (5-0).

**Brown:** Aye  
**Cary:** Aye  
**Del Rio:** Aye  
**Veerkamp:** Aye

**White:** Aye

2. Approval of Variable Term Waiver Application for Emily Messina, Long-Term Substitute Mathematics Teacher at Union Mine High School. (5)

The Administration is requesting approval to submit a Variable Term Waiver Request. This Waiver will allow for the hiring of long-term substitute Mathematics teacher at Union Mine High School. An open recruitment for this assignment resulted in no candidates with the appropriate credential authorization however Ms. Messina's background working with struggling students in a Mathematics setting makes her a strong candidate for the position. This waiver will permit Ms. Messina to work during the spring semester of the 2017-2018 school year. She has recently enrolled in a credential program and has a background in mathematics tutoring at the high school level. The assignment will be three periods of remedial Algebra 1 (grades 10 – 12).

Ms. Messina is currently beginning the credentialing process, recently enrolling in a credential program, and she took the Mathematics CSET exam in early February 2018 and is waiting on the results.

The administration recommends that the Board of Trustees approve submittal of the Variable Term Waiver Request to the CCTC on behalf of Emily Messina.

Mr. White moved to approve the variable term waiver application for Emily Messina.  
Mr. Cary seconded. Motion unanimously carried (5-0).

**Brown:** Aye  
**Cary:** Aye  
**Del Rio:** Aye  
**Veerkamp:** Aye  
**White:** Aye

3. Approval of Resolution 2017/18-17 Reducing 0.7500 Classified FTE. (5)

A particular kind of service within the classification of Campus Monitor no longer meets the needs of the District. Due to the reduction of this particular kind of service, the Board is being asked to approve the attached resolution calling for the reduction within the Campus Monitor classification. It's important to note that this reduction will not result in a layoff or displacement of a current employee and the impacts of this reduction was negotiated with CSEA.

Mr. DeVille shared that since our position at EDHS will resign, we looked at the allocation of resources and the resources currently at IHS. In terms of the industry standard, we have two full time administrators at IHS and a 7 hour classified campus monitor. His department thought that in relation to the other ratios in the District, ORHS being 1 campus monitor to 650 students, a 1 to 100 ratio at IHS was reasonable, appropriate, and surpasses industry standard. They have transferred hours from IHS to EDHS. It's a reallocation of resources.

The Administration recommends that the Board of Trustees approve the resolution to reduce classified service within the Campus Monitor classification effective February 28, 2018.

Mr. Del Rio moved to approve resolution 2017/18-17 Reducing 0.7500 Classified FTE.  
Mrs. Veerkamp seconded. The motion carried (2-3).

**Brown:** Nae  
**Cary:** Nae  
**Del Rio:** Aye  
**Veerkamp:** Aye  
**White:** Nae

4. Approval of Administrative Regulation 4219.3-81. (5)

The job description has been developed to reflect current job duties and responsibilities.

The Administration recommends that the Board of Trustees approve the administrative regulation described above for Transition Specialist (WorkAbility), effective February 28, 2018.

Mr. Cary moved to approve Administrative Regulation 4219.3-81. Mr. Del Rio seconded. Motion unanimously carried (5-0).

**Brown:** Aye

**Cary:** Aye

**Del Rio:** Aye

**Veerkamp:** Aye

**White:** Aye

5. Approval of Administrative Regulation 4319.3-39. (5)

The job description has been revised to reflect job duties and responsibilities resulting from a restructure of the Superintendent's Office.

The Administration recommends that the Board of Trustees approve the administrative regulation described above for Administrative Assistant to the Superintendent, effective February 28, 2018

Mr. Cary moved to approve Administrative Regulation 4319.3-39. Mr. Del Rio seconded. Motion unanimously carried (5-0).

**Brown:** Aye

**Cary:** Aye

**Del Rio:** Aye

**Veerkamp:** Aye

**White:** Aye

6. Approval of Administrative Regulation 4319.3-38. (5)

The job description has been developed to reflect job duties and responsibilities resulting from a restructure of the Superintendent's Office.

The Administration recommends that the Board of Trustees approve the administrative regulation described above for Executive Assistant to the Superintendent, effective February 28, 2018.

Mr. Cary moved to approve Administrative Regulation 4319.3-38. Mr. Del Rio seconded. Motion unanimously carried (5-0).

**Brown:** Aye

**Cary:** Aye

**Del Rio:** Aye

**Veerkamp:** Aye

**White:** Aye

**J. OTHER – ACTION/DISCUSSION ITEMS**

1. California School Boards Association Election for the Association Delegate Assembly (Sub-Region 6-C), Term April 1, 2018, through March 31, 2020.

The Board of Trustees received a ballot for election of a representative to the CSBA Delegate Assembly for SubRegion 6-C. The Board expressed support for incumbent Misty diVittorio.

Mr. White moved to elect Misty diVittorio. Mr. Cary seconded. Motion unanimously carried (5-0).

**Brown:** Aye  
**Cary:** Aye  
**Del Rio:** Aye  
**Veerkamp:** Aye  
**White:** Aye

2. Agenda Online Follow-Up Discussion/Action.

Superintendent Wehr shared that we had an Agenda Online presentation at our last Board Meeting. There is a recommendation to consider Agenda Online for a number of reasons including efficiency. We have an opportunity to enter into a two year agreement. If we do choose to move forward, we can have binders at the same time to make the transition easier. The amount of time copying the materials for the binders is significant and this would save the District thousands of dollars in copying resources as well as time.

Mrs. Veerkamp shared that with everything that the Board has going, if approved, the full implementation of the product should be done in June 2018.

Mr. Cary moved to purchase Agenda Online, Pro. Mr. Del Rio seconded. Motion carried (4-1).

**Brown:** Aye  
**Cary:** Aye  
**Del Rio:** Aye  
**Veerkamp:** Aye  
**White:** Nae

**K. ANNOUNCEMENTS BY BOARD AND CABINET, IF NEEDED.**

*Announcements and topics of interest reported by board members/cabinet and time line of items for future board meetings.*

Mr. Cary moved to wave agenda item K. Mr. Del Rio seconded. Motion unanimously carried (5-0).

**Brown:** Aye  
**Cary:** Aye  
**Del Rio:** Aye  
**Veerkamp:** Aye  
**White:** Aye

**L. CLOSED SESSION**

Mrs. Veerkamp announced that the Board would reconvene Closed Session upon adjourning the Open Session.

**M. OPEN SESSION**

This session was not needed.

**N. ADJOURNMENT**

There being no further business, Mrs. Veerkamp adjourned the meeting at 10:33 p.m.

\_\_\_\_\_  
Stephen Wehr  
Secretary to the Board of Trustees